

Passive Renewal Timeline April 2023-March 2024



Passive Renewal Initiation

DCAS
electronically
verifies
eligibility
factors using
Federal & Local
data.

Passive Renewal Notice

If the beneficiary is found eligible or ineligible for Medicaid, DCAS sends a disposition notice prepopulated with all their information used for the determination. Notice informs the beneficiary of how to edit the information and return supporting documents if the prepopulated form is incorrect.

Renewal is Due

If pre-populated form and verifications are not received, Medicaid coverage must be discontinued.

Grace Period Ends

From this point on the beneficiary must submit a new application.

65 days BEC*

60 days BEC*

30 days BEC* Certification period ends
June 2023

90-day grace period

Grace period ends September 2023

Outstanding Verifications

If Medicaid cannot be determined electronically, a pre-populated form will be generated to the beneficiary asking for outstanding verification and how submit documentation and complete the renewal.

30-Day Notice

If pre-populated form and verifications are not received, DCAS will send the beneficiary a notice informing Medicaid closure will occur 30 days.

Grace Period

Beneficiary may still submit outstanding verifications during this period and such submission will be considered as a renewal.

*BEC-

Before the End of Certification Period